

Reception Class
Induction Handbook

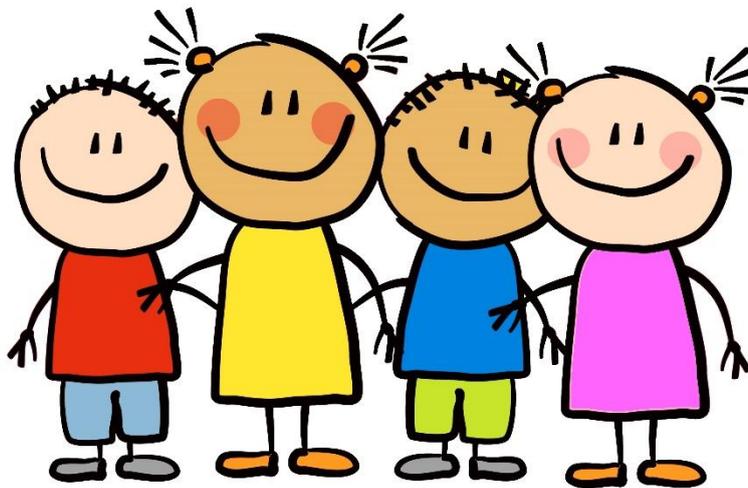
**A helpful guide
for when your
child starts
Oasis Academy
Foundry**

2020-2021

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Welcome to Oasis Academy Foundry Reception Class

Thank you for choosing our school 😊

We hope this handbook will help to answer any questions you may have and provide you and your child with the relevant information that will help to make starting in Reception a happy time and a smooth transition between home and school.

Parents are children's first and most important educators. We recognise that parents play an important role in their child's education, we hope to establish a strong working partnership, and this handbook is one of the first steps towards this.

We have a Community Hub that is set up to support the academy and the community. If you require any, support or are new to the area pop in and introduce yourself. We would love to meet you!



Vision and Aims

Beliefs and Values:

Oasis Academy Foundry is driven by the passionate belief that each human being is uniquely valuable and of equal importance. It informs our inclusive ethos of which we hope is obvious wherever and whenever someone encounters Oasis and permeates through everything we do.

Our five ethos values:

- A passion to include everyone
- A desire to treat everyone equally, respecting differences
- A commitment to healthy and open relationships
- A deep sense of hope that things can change and be transformed
- A sense of perseverance to keep going for the long haul

Oasis 9 Habits

The Oasis Ethos is aspirational, inspirational and something that we have to constantly work at. It is important to remember that every organisation is made up of its people, and people do not always get things right. This means that there can sometimes be a dissonance between what we say we are, as stated in our ethos values, and what we actually do and experience.

To help us in this process of personal growth and development we have the Oasis 9 Habits. It is our bespoke and unique approach to character development. We know that by living the way of the Habits, the Oasis Ethos will become second nature to us.

We actively promote and practice the Oasis 9 Habits, which are an invitation to a way of life characterised by being compassionate, patient, humble, joyful, honest, hopeful, considerate, forgiving and self-controlled.

Compassionate	Patient	Humble
Joyful	Honest	Hopeful
Considerate	Forgiving	Self-controlled

General Information

The school day starts at 8:45am and ends at 3:05pm. The school playground gate is opened at 8:40 am (James Turner Street).

Children wait outside the EY playground for the teacher to welcome them in.

Staffing

Reception Teachers: (TBC)

Each class will be supported by a full time teaching assistant.

School telephone number: 0121 250 8850

Email: enquiry@oasisfoundry.org

Arrival and collection

If you arrive after the school gates have been locked at 9am please go to the main entrance where your child will be registered by a member of the office staff.

If you need to collect your child early or take them out for an appointment, you would also need to go to the main entrance area.

For your child's own safety, they will only be allowed home with people named on the emergency contact form, unless the school has been informed in advance of any alternative arrangements. If we are ever unsure, we will always contact you to double check before allowing your child to leave our care.

If you are going to be held up, we would appreciate a phone call to let us know that you are going to be late to collect your child. If no one arrives on time and we have not had a message we will phone the numbers given on the emergency contact form.

If your child will be collected by a regular child minder or Grandparents please would you introduce them to your child's teacher.

Absences

If your child is absent due to illness, you must telephone the school before 9.15am to give a reason. A phone call should be made on each day of the absence.

Please read the school attendance policy on the school website

Health

At Oasis Academy Foundry, we will always act in the best interest of a child's well-being and health.

If your child has been away due to illness, please ensure they are fully recovered before they return to school to prevent the risk of spreading infection.

If your child has had sickness or diarrhoea they should be kept at home for at least 48 hours after the symptoms have cleared.

Conditions

If your child is asthmatic and requires an inhaler, please bring this in to the office in its original box. You will be asked to complete a medical consent form. The inhaler can be kept in the Classroom for access and should be clearly labelled with your child's name and class.

If your child has any other, medical conditions please inform the school Immediately as a care plan may be required.

Please inform school if your child has any allergies or dietary requirements.

It is expected that all children are fully toilet trained when they start school, unless there is a medical or developmental reason, although accidents can happen. Should your child be provided with spare clothes from school, please wash and return them as soon as possible. Children are encouraged to self-manage.



Starting School

We realise that this can be both an anxious and exciting time for children and their families.

School Days

You and your child will be invited to an induction meeting to see the environment and meet the team. You will be invited to a story session and a 1:1 meeting with your child's teacher so you can discuss any issues or share information about your child.

**DUE TO COVID -19
THIS WILL NOT BE TAKING PLACE THIS YEAR!
THE SCHOOL WILL CONTACT YOU VIA EMAIL OR TELEPHONE
CALL TO DISCUSS YOUR CHILD'S INDIVIDUAL NEEDS.**

September Induction

Please see the staggered intake plan on website for 2020-21.

Your child will attend morning sessions, stay for lunch then for the full day. A bespoke plan will be created for those children struggling to settle.



Keeping you Informed

Please ensure that the office always has an up to date mobile phone number and address in case we need to contact you in an emergency.

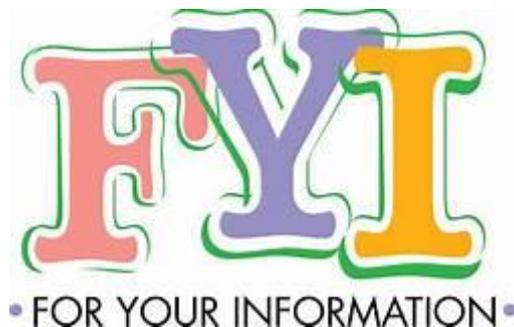
We will be available in the school playground every morning or at collection time if you have a quick query or need to inform us of something. However, these are very busy times so if you feel that the matter will require longer please do not hesitate to arrange an appointment with us so that we have more time to speak to you.

We will keep you informed of your child's progress on a regular basis. You will be invited to workshops, Individual Learning Plan meetings and have the opportunity to discuss your child's progress every term.

School website:

The school website will post a list of forthcoming events as well as information and photos about activities and special days that we have planned.

Copies of the school's newsletter are shared with families every week and can be found on our website.



The Reception Curriculum

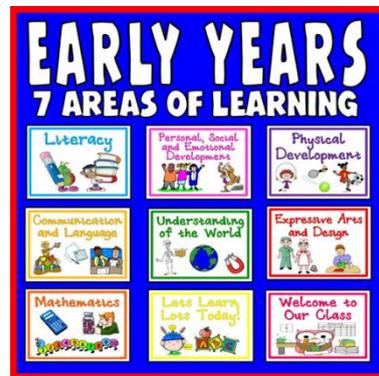
Reception is part of the Early Years Foundation Stage and consequently has its own specific curriculum. Your child will finish their Foundation Stage when they leave Reception and move into Year 1. A new Foundation Stage Curriculum was introduced in September 2012 based on the recognition that children learn best through play and active learning. The curriculum is divided into three prime areas and four specific areas of learning and the children will work towards achieving the Early Learning Goals for each of these areas.

The three prime areas are:-

- Communication and Language
- Physical Development
- Personal Social Development

The four specific areas are:-

- Literacy
- Mathematics
- Knowledge and Understanding
- Expressive Arts and Designs



The aim of Reception is to support, develop and enhance your child's learning experiences. Children need to have the confidence to 'have a go' by giving them encouragement and learn through play. The Characteristics of effective learning equip them with skills to be active in their learning and be able to persevere if they find things a bit tricky so that they can be proud of their achievements. They also need to be able to develop their own ideas and make links with previous knowledge.

The Reception year will be carefully planned to give the children the opportunity to experience a wide variety of stimulating activities through structured play situations so that learning will be fun. At the end of the year, we will provide you with a written report based around the Foundation Stage Profile.

Communication and Language Development

This area of learning involves:

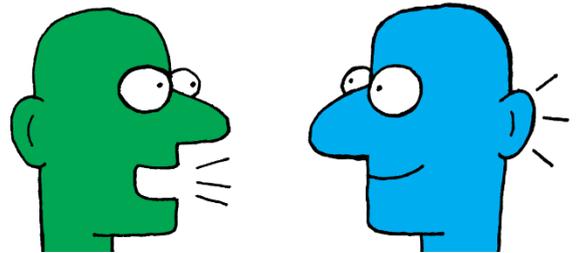
giving children the opportunities to speak and listen in a range of situations and to develop their confidence and skills in expressing themselves.

By the END of Reception children should be able to:

- ◇ Children listen attentively in a range of situations. They listen to stories, accurately anticipating key events and respond to what they hear with relevant comments, questions or actions. They give their attention to what others say and respond appropriately, while engaged in another activity.
- ◇ Children follow instructions involving several ideas or actions. They answer 'how' and 'why' questions about their experiences and in response to stories or events.
- ◇ Children express themselves effectively, showing awareness of listeners' needs. They use past, present and future forms accurately when talking about events that have happened or are to happen in the future. They develop their own narratives and explanations by connecting ideas or events.

How can you help at home?

- * TALK WITH YOUR CHILD
- * Act out stories for others in your family to watch
- * Chat, talk, speak to, whisper, sing with your child
- * Play I spy when you are out
- * Engage in dialogue with your child when you are out and about



Physical Development

This area of learning involves:

Providing opportunities for young children to be active and interactive and to develop their coordination, control and movement. Children must also be helped to understand the importance of physical activity, including pencils for writing.

By the END of Reception, children should be able to:

- ◇ show good control and co-ordination in large and small movements. They move confidently in a range of ways, safely negotiating space. They handle equipment and tools effectively, including pencils for writing.
- ◇ know the importance for good health of physical exercise, and a healthy diet, and talk about ways to keep healthy and safe. They manage their own basic hygiene and personal needs successfully, including dressing and going to the toilet independently.

How can you help at home?

- * Play ball games
- * Take a trip to the park
- * Feeling messy? Make some playdough
- * Take a pot of water and a paintbrush outside so your child can 'paint' the pavement, fence or shed.
- * Develop your child's fine motor by encouraging them to do zips, buttons and poppers.
- * Cutting up magazines/pictures.
- * Play with lots of construction toys to strengthen their fingers
- * Talk about the importance of fruit and vegetables
- * Encourage them to use a knife and fork by themselves



Personal Social and Emotional Development

This area of learning involves helping children to

- ◇ develop a positive sense of themselves and others
- ◇ form positive relationships and develop respect for others
- ◇ develop social skills and learn how to manage their feelings
- ◇ Understand appropriate behaviour in groups
- ◇ And to have confidence in their own abilities

By the END of Reception children should be able to:

- ◇ play co-operatively, taking turns with others, take account of one another's ideas about how to organise their activity, show sensitivity to others' needs and feelings and form positive relationships with adults and other children.
- ◇ try new activities, and say why they like some activities more than others. They are confident to speak in a familiar group, will talk about their ideas, and will choose the resources they need for their chosen activities. They say when they do or don't need help.
- ◇ talk about how they and others show feelings, talk about their own and others' behaviour, and its consequences, and know that some behaviour is unacceptable. They work as part of a group or class, and understand and follow the rules. They adjust their behaviour to different situations, and take changes of routine in their stride.



How can you help at home?

- * Play games to encourage sharing and turn taking
- * Talk about how things make both you and your child feel
- * Ensure your child is able to use the toilet
- * Encourage your child to wash their hands after going to the toilet
- * Allow them to put their coat on and do it up by themselves
- * Encourage them to have a go at dressing themselves
- * Take them to new places to encourage self confidence

Mathematical Development

This area of learning involves providing children with opportunities to practice :

- ◇ their skills in counting numbers
- ◇ calculating simple addition and subtraction problems
- ◇ describing shapes, spaces and measures.



By the END of Reception children should be able to:

- ◇ use everyday language to talk about size, weight, capacity, position, distance, time and money to compare quantities and objects and to solve problems. They recognise, create and describe patterns. They explore characteristics of everyday objects and shapes and use mathematical language to describe them.
- ◇ count reliably with numbers from one to 20, place them in order and say which number is one more or one less than a given number.
- ◇ Using quantities and objects, they add and subtract two single-digit numbers and count on or back to find the answer. They solve problems, including doubling, halving and sharing.

How can you help at home?

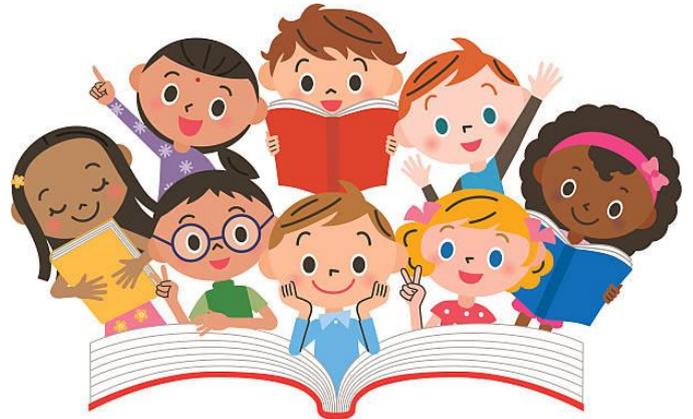
- * Play board games like snakes and ladders to practise counting
- * Make a game out of sorting the socks after doing the washing.
- * Talk about the patterns you see.
- * Ask your child when you have a problem e.g I only have 2 apples but there are 4 of us. What shall we do?
- * Sing number rhymes e.g 1,2,3,4,5 once I caught a fish alive.
- * Spot numbers when you are out and about.

Literacy

This area of learning involves :
encouraging children to read and write, both through listening to others reading, and being encouraged to begin to read and write themselves. Children must be given access to a wider range of reading materials, books poems, and other written materials, to ignite interest.

By the END of Reception children should be able to:

- ◇ Children read and understand simple sentences. They use phonic knowledge to decode regular words and read them aloud accurately. They also read some common irregular words. They demonstrate understanding when talking with others about what they have read.
- ◇ Children use their phonic knowledge to write words in ways which match their spoken sounds. They also write some irregular common words. They write simple sentences which can be read by themselves and others. Some words are spelt correctly and others are phonetically plausible.



How can you help at home?

- * Allow children opportunities for 'real life' writing experiences e.g shopping lists, birthday cards, Post-it notes.
- * Celebrate all attempts at writing even if it doesn't look like 'real' writing.
- * Share and talk about stories
- * Spot writing in your environment– shops, sign posts etc.
- * Practice writing letters in different things– trace it in sand and paint, use chalk outside.

Understanding the World

This area of learning involves:

Guiding children to make sense of their physical world and their community through opportunities to explore, observe and find out about people, places, technology and the environment.

By the END of Reception children should be able to:

- ◇ talk about past and present events in their own lives and in the lives of family members. They know that other children don't always enjoy the same things, and are sensitive to this. They know about similarities and differences between themselves and others, and among families, communities and traditions.
- ◇ know about similarities and differences in relation to places, objects, materials and living things. They talk about the features of their own immediate environment and how environments might vary from one another. They make observations of animals and plants and explain why some things occur, and talk about changes.
- ◇ recognise that a range of technology is used in places such as homes and schools. They select and use technology for particular purposes.

How can you help at home?

- * Talk to your child about your family, culture, religion, where you live,
- * Encourage your child to ask questions and answer them as best you can,
- * Ask your child what buttons they think you should press and why when using electrical equipment at home,
- * Notice changes in the natural environment, such as autumn leaves falling or the first signs of spring and talk about these changes.



Expressive Arts and Design

This area of learning involves:

Supporting children to explore and play with a range of media and materials, as well as providing opportunities and encouragement for sharing their thoughts, ideas and feelings through a variety of activities in art, music, movement, dance, role-play, and design and technology

By the END of Reception children should be able to:

- ◇ sing songs, make music and dance, and experiment with ways of changing them. They safely use and explore a variety of materials, tools and techniques, experimenting with colour, design, texture, form and function.
- ◇ use what they have learnt about media and materials in original ways, thinking about uses and purposes. They represent their own ideas, thoughts and feelings through design and technology, art, music, dance, role play and stories.

How can you help at home?

- * Encourage your child to role play; be prepared to be Mr, Miss or Mrs in a game of teachers. Or maybe you'll become a passenger on your child's train.
- * Make shakers using pots and dried pasta or lentils
- * Value your child's creations– talk about what they have done and listen to their ideas
- * Keep your old clothes, shoes, hats, gloves to make an exciting box of dressing up clothes
- * Do lots of painting and drawing with your child, they love to see you doing this as well.
- * Explore a range of different materials and tools, such as paint,



Characteristics of Effective Learning

The characteristics of effective learning underpin the learning and development across all areas and support children to become an effective and motivated learner. The different ways this can happen are:

Playing and exploring – engagement– This focuses on the way your child investigates and experiences things, as well as their *willingness to 'have a go'*

Active learning – motivation– This characteristic is about whether your child concentrates and keeps trying if they encounter difficulties and if they enjoy their achievements.

Creating and thinking critically – thinking– This looks at whether your child has, and can develop their own ideas, make links between ideas and develop strategies for doing things.

We encourage the children to think about the ways they learn and to identify with the different characteristics through their learning experiences.



Homework

Each term you will receive a Curriculum overview of what your child will be learning.

Each week the learning will be supplemented with phonics, reading, writing and Maths related activities to be completed with parents.

We regularly have sharing time when the children can show/talk about the activities they have done at home. Any 'homework' that is brought in will be displayed in the classroom for that term.



Snack and Lunch

Snack time

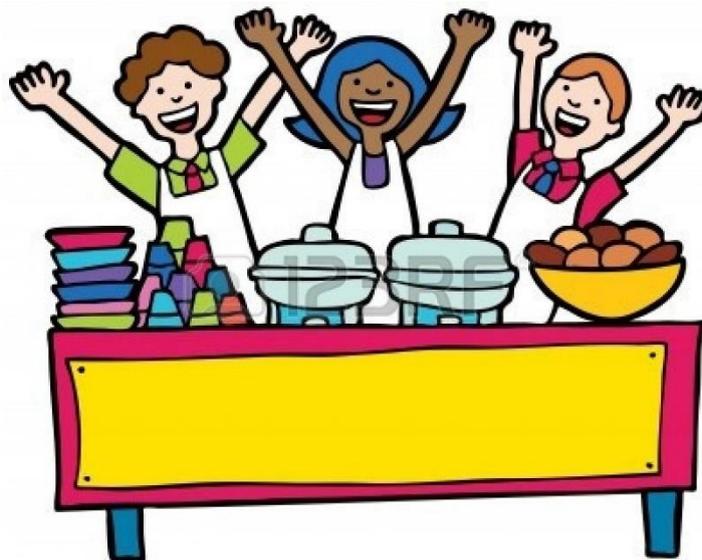
In the Reception class at the start of the day we have breakfast bagels/toast. Snack time is a very important part of the curriculum when children can practice social conversation and listening skills. Snack time always includes a piece of fruit and a drink of either milk or water. We are part of a free fruit scheme which means that each child is able to have a piece of fruit at no cost to you the parent.

Milk is free up until your child's 5th birthday and then you can pay for it if you wish them to continue with milk. Please see the office for an order form.

Your child will have access to drinking water whenever they need within the classroom environment.

Lunchtime

Children in Reception are entitled to free school meal. If you would like your child to have these then please fill out the free school meals letter in your Reception pack and return to the school office. If you have any questions please see the office for more details. We serve a halaal menu.



Special achievements

At Oasis Academy Foundry, we encourage children to demonstrate the 9 habits. This underpins good behaviour, positive attitude and help them grow into kind and caring individuals.

To reward this behaviour we have class 'Star of the Day', weekly Merit Assembly celebrates their achievements and class assemblies are performed that parents are invited to. Stickers are also given out regularly within the classroom and sometimes they may receive a special Head Teacher sticker!

Other achievements include sports and music. We are Schools Games Platinum winners. We have successfully taken part in in competitions in the local area, KS1 and KS2 pupils have achieved swimming certificates or badges etc. Please tell us if your child has received a special award outside of school then they can share it in our Celebration assembly.



Checklist for Starting School!

When I start in Reception, I will need...

- to wear my school uniform which is clearly labelled with my name
- A warm coat (labelled with my name) with a hood to be brought to school each day
- Completed emergency contact and admission form /birth certificate/ tenancy agreement or bank statement with address
- Clearly labelled PE kit in a bag (white shirt, black jogging bottoms and black pumps)
- Sun hat and sun cream on hot and sunny days
- Medication/inhaler with my name on to the main school office

**Please bring the above during your child's first day.*

We look forward to meeting you and having a fantastic start to an exciting adventure together.

The Early Years Team