

**Admission Criteria**

Dear Parents/Carers,

Thank you for registering your child/children at Oasis Academy Foundry.

As part of our admission criteria you will need to provide the following original documentation:-

* Full birth certificate of your child/children
* Council Tax Bill (for the current year)
* Tenancy Agreement (if you are unable to provide a Council Tax Bill)

If you require any further information please do not hesitate to contact the Academy Office.

Yours sincerely

**Mrs E Johnson**

**Executive Principal**



Distance from School:

**Foundry Road,**

**Winson Green,**

**Birmingham,**

**B18 4FD**

**Telephone No: 0121 250 8850**

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| **School Admission Form** |

Welcome to Oasis Academy Foundry. All schools are required by law to keep a record of details for children admitted; we should therefore be grateful if you would complete this form in BLOCK CAPITALS.

*The Academy, is part of Oasis Community Learning (OCL). OCL collects and processes personal data. Personal data is any information that can lead to the identification of a specific individual.*

*Data we collect relates to various groups of data subjects (i.e. individuals) including parents, carers, students, siblings, our employees, volunteers and others involved in the life of the Academy. Data is collected for a variety of purposes including our legal and educational obligations, as well as statistical reporting. Some personal information we process is required to meet these obligations, whilst other information we process requires the specific consent of the individual and is optional and these circumstances are clearly indicated where relevant. The data is retained and managed in accordance with the OCL Data Protection and associated policies. More information about the processing of data within OCL can be found on the Academy and OCL websites within the Privacy Notice or can be obtained by contacting the Academy directly.*

**Should any of this information change in the future please ensure that you contact the Academy at the earliest date so that your child’s records can be kept up to date.**

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| **Section 1. Details of the child to be admitted** | | | | | | | | | | | | | |
| Forename (as on Birth Certificate) | | Other Names (as known as) | | | | | | Surname | | | | | |
|  | |  | | | | | |  | | | | | |
| Current Home Address:  Postcode:  Country of Origin: | …………………………………  …………………………………  …………………………………  …………………………………  ………………………………… | | | | | | | Date of Birth: | | Class in which admission is sought: | | | |
|  | |  | | | |
| Sex (please tick) | | | | | |
| Male |  | | Female | |  |
| Name and classes of any brothers/sisters attending the school: | …………………………………………........ Class:  ………………………………………………… Class:  ………………………………………………… Class: | | | | | | | | | | | | |
| Parent’s email address: |  | | | | | | | | | | | | |
| **Section 2. Details of the people who have parental responsibility for the child** | | | | | | | | | | | | | |
| Forename: ………………………………………….  Surname: ……………………………………………  Relationship to child: ……………………………  Address: ……………………………………………..  …………………………………………………………… | | | Title:  …………….. | | | Telephone No: …………………………………………….  Mobile No: …………………………………………………..  Work No: …………………………………………………….  Email: ………………………………………………………… | | | | | | | |
| Forename: ………………………………………  Surname: …………………………………………..  Relationship to child: …………………………  Address: …………………………………………… | | | Title:  …………… | | | | Telephone No: ……………………………………………..  Mobile No: …………………………………………………..  Work No: ……………………………………………………  Email: ………………………………………………………… | | | | | | |
|  | | |  | | | |  | | | | | | |
| **Section 3. Other Contact Details:** | | | | | | | | | | | | | |
| Emergency Contact 1.  Name: **……………………………………**  **……………………………………………**  Postcode: ………………………… | | | | Relationship to child:  **……………..** | Emergency Contact 2.  Name: **……………………………..**  **……………………………………….**  Postcode: …………………………….. | | | | | | | Relationship to child:  ....................... | |
| Doctors Name: …………………………………..  ………………………………………………………….  Address: ……………………………………………  ……………………………………………………….... | | | | Telephone No:  …………………………………… | Dentists Name: ……………………….  ……………………………………………….  Address: …………………………………  ………………………………………………. | | | | | | | Telephone No:  ………………………….. | |
| **Section 4. Dinner arrangements:** | | | | | | | | | | | | | |
| Please tick appropriate box \*  Free Meals Paid Meals Packed Lunch Home  For proof of free school meal eligibility and school funding please supply mother’s and father’s National Insurance Number and Date of birth.  Name of parent: …………………………………………………… National Insurance Number: D.O.B  Name of parent: ……………………………………………………. National Insurance Number: D.O.B  **\*If you receive asylum seeker’s support you will need to produce proof of documents\***  Dietary Information (e.g. no pork, allergic to peanuts)  ……………………………………………………………………………………………………………………………………………………………. | | | | | | | | | | | | | |
| **Section 5. Pre-School/Nursery/Primary Education:** | | | | | | | | | | | | | |
| Yes No  Has your child attended a pre-school/nursery before attending school?  Name and address of pre-school/nursery attended: ……………………………………………………………………………………………………  ………………………………………………………………………………………………………………………………………………………………………………  Dates attended: From: To:    Yes No  Has your child attended a previous primary school?  Name and address of previous primary school: ……………………………………………………………………………………………………………..  ……………………………………………………………………………………………………………………………………………………………………………………..  Dates attended: From: To: | | | | | | | | | | | | | |
| **Section 6. Special Educational Needs:** | | | | | | | | | | | | | |
| Does your child have any special needs? Yes No  If yes please describe your child’s needs …………………………………………………………………………………………………  …………………………………………………………………………………………………………………………………………………………….  …………………………………………………………………………………………………………………………………………………………….  …………………………………………………………………………………………………………………………………………………………….  Does your child have any Support Services involvement, such as speech and language therapy, physiotherapy, educational psychologist etc? Yes No    If yes please give details ………………………………………………………………………………………………………………… | | | | | | | | | | | | | |
| **Section 7. Newly Arrived Pupils:** | | | | | | | | | | | | | |
| Have you recently come to this country form abroad? Yes No  Date arrived in England Date arrived in Birmingham  (Please tick appropriate box if applicable\*)  Asylum Seeker Status Refugee Status    Has your child had pre-school/nursery education in your country of origin? Yes No  If yes please give dates of attendance: From: To:    Did your child attend school in your country of origin? Yes No  If yes please give dates: From: To: | | | | | | | | | | | | | |
| **Section 8. Social Care and Health Involvement:** | | | | | | | | | | | | | |
| Do you or your child have involvement with Social Care and Health (Social Services)? Yes No  If yes please give details:  Name of Social Worker: Telephone No:    Do you or your child have a care plan/care order? Yes No  If yes please give details: ……………………………………………………………………………………………………………………………………………..  ……………………………………………………………………………………………………………………………………………………………………………………..  ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… | | | | | | | | | | | | | |
| **Section 9. Authorisation:** | | | | | | | | | | | | | |
| **LOCAL ENVIRONMENT WALKS:**  During the year teachers take the children for short walks around the local area. These walks would relate to topic work and involves simple observation and survey skills.  The children would always be accompanied by a teacher, and other adults at a ratio of at least one adult to four children.  I give permission for my child/children to go on walks around the local area  I DO NOT give permission for my child/children to go on walks around the local area | | | | | | | | | | | | | |
| **PHOTOGRAPHS, VIDEOS AND WEBSITE IMAGES**  At Oasis Academy Foundry we are very proud of our children and the activities they take part in. We are keen to share this news with others in the wider community. This sometimes involves using photographs and videos of the children to illustrate articles for newsletters, newspapers locally and nationally and website. On some occasions photographs/video recordings can be for other purposes such as OFSTED inspections, or when an organisation has done voluntary work in the school. These organisations will want to take photographs or video recordings to be used for evidence for themselves or even to be made into a TV programme. Also from time to time the school would like to put children’s images on the school website.  I give permission for my child to be photographed or video recordings made for Oasis Academy Foundry.  I DO NOT give permission for my child to be photographed or video recordings made for Oasis Academy  Foundry.  I give permission for my child to be photographed or video recordings made for other agencies to use in  Publications, video evidence or on TV and on the school website.  I DO NOT give permission for my child to be photographed or video recordings made for other agencies  to use in publications, video evidence or on TV and on the school website.  I agree to the home agreement policy and support Oasis Academy Foundry.  I DO NOT agree to the home agreement policy. | | | | | | | | | | | | | |
| **Section 10. Support Services:** | | | | | | | | | | | | | |
| Oasis Academy Foundry is committed to giving your child every opportunity to explore, learn and achieve.  To help us do this, please tick the box below so that we are able to work with you and other support services. Please let us know if any of these services are already involved with your child.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Support: | My child already has  involvement with: | | I give the school permission to contact this service: | | Please provide contact details and address: | |  | Yes | No | Yes | No |  | | Speech and language therapy |  |  |  |  |  | | Educational psychologist |  |  |  |  |  | | CDC (Child Development Centre) |  |  |  |  |  | | Paediatrician |  |  |  |  |  | | Occupational Therapist |  |  |  |  |  | | Physiotherapy |  |  |  |  |  | | Health Visitor |  |  |  |  |  | | School Nurse |  |  |  |  |  | | | | | | | | | | | | | | |
| **Section 11. Ethnicity and Religion Monitoring** | | | | | | | | | | | | | |
| **Ethnic Origin**  **Pakistani**  **Mixed Dual Background**    **White British**  **Black African**   |  |  |  | | --- | --- | --- | |  | BANN | Angolian | |  | BCON | Congolese | |  | BGHA | Ghanalan | |  | BNGN | Nigerian | |  | BSLN | Sierra Leonian | |  | BSOM | Somali | |  | BSUD | Sudanese | |  | BAOF | Other Black African |  |  |  |  | | --- | --- | --- | |  | MWBC | White & Black Caribbean | |  | MWBA | White & Black African |  |  |  |  | | --- | --- | --- | |  | WENG | English | |  | WSCO | Scottish | |  | WWEL | Welsh | |  | WOWB | Other White British | |  | WIRI | Irish | |  | WIRT | Traveller | |  | WCOR | Cornish | |  | WROM | Gypsy/Roma |  |  |  |  | | --- | --- | --- | |  | AMPK | Mipuri Pakistani | |  | AOPK | Other Pakistani | |  | AKPA | Kashmiri Pakistani |   **White & Asian**  **Any other Asian Background**     |  |  |  | | --- | --- | --- | |  | MWAP | White & Pakistani | |  | MWAI | White & Indian | |  | MWAO | Kashmiri Pakistani |  |  |  |  | | --- | --- | --- | |  | AAFR | African Asian | |  | AKAO | Kashmiri Other | |  | ANEP | Napali | |  | ASNL | Sri Lanken Sinhalese | |  | ASLT | Sri Lanken Tamil | |  | ASRO | Sri Lanken Other | |  | AOTA | Other Asian |   **Any other Ethnic Group**  **Any other White Background**  **Any other Mixed Background**   |  |  |  | | --- | --- | --- | |  | WALB | Albanian | |  | WBOS | Bosnian-Herzegovinia | |  | WCRO | Croation | |  | WGRK | Greek | |  | WGRC | Greek Cypriot | |  | WITA | Italian | |  | WKOS | Kosovan | |  | WPOR | Portuguese | |  | WSER | Serbian | |  | WTUK | Turkish | |  | WTUC | Turkish/  Cypriot | |  | WEEU | White Eastern European | |  | WWEU | White Western European | |  | WOTW | White Other |      |  |  |  | | --- | --- | --- | |  | MAOE | Asian & any other ethnic group | |  | MABL | Asian & Black | |  | MACH | Asian & Chinese | |  | MBOE | Black & any other ethnic group | |  | MBCH | Black & Chinese | |  | MCOE | Chinese & any other ethnic group | |  | MWOE | White & any other ethnic group | |  | MWCH | White & Chinese | |  | MOTM | Mixed any other background |  |  |  |  | | --- | --- | --- | |  | OAFG | Afghan | |  | OARA | Arab | |  | OEGY | Egyptian | |  | OFIL | Filipino | |  | OIRN | Iranian | |  | OIRQ | Iraqi | |  | OJPN | Japenese | |  | OKOR | Korean | |  | OKRD | Kurdish | |  | OLAM | Latin/South/  Central American | |  | OLEB | Lebanese | |  | OLIB | Libyan | |  | OMAL | Malay | |  | OMRC | Moroccan | |  | OPOL | Polynesian | |  | OROM | Romanian | |  | OTHA | Thai | |  | OVIE | Vietamese | |  | OYEM | Yemeni | |  | OOEG | Any other |     **Chinese**   |  |  |  | | --- | --- | --- | |  | CHKC | Hong Kong Chinese | |  | CMAL | Malaysian Chinese | |  | CSNG | Singaporean Chinese | |  | CTWN | Talwanese | |  | COCH | Other Chinese |   **Any other Black Background**  **Asian or Asian British**   |  |  |  | | --- | --- | --- | |  | BEUR |  | |  | BNAM |  | |  | BOTB |  |  |  |  |  | | --- | --- | --- | |  | AIND | Indian | |  | ABAN | Bangledeshi |  |  |  |  | | --- | --- | --- | |  | REFU | I do not want ethnic origin to be recorded |     **Ethnicity and Religion Monitoring Continued.**   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- 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--- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Religious Affiliation**   |  |  |  | | --- | --- | --- | |  | MUS | Muslim | |  | NON | No Religion | |  | SIK | Sikh | |  | OTHER | Please Specify |      |  |  |  | | --- | --- | --- | |  | BUD | Buddhist | |  | CHR | Christian | |  | ROC | Christian/Roman Catholic | |  | HIN | Hindu | |  | JEW | Jewish |      |  |  |  | | --- | --- | --- | |  | REF | Refused |     **First/Home Language**  Please indicate the main language used in home or the community. Please note the list below is of most commonly spoken languages in Birmingham and is for guidance only. School can record almost every language on their system. If your language on their system. If your language is not listed below, please tick the ‘any other’ box and describe it in the space provided.   |  |  |  | | --- | --- | --- | |  | AFK | Afrikaans | |  | ALB | Albanian/Shqip | |  | ARAI | Arabic (Iraq) | |  | ARAY | Arabic (Yemen) | |  | ARAA | Arabic (Any Other) | |  | BINGS | Bengali (Sylheti) | |  | BNGA | Bengali (Any Other) | |  | SCBB | Bosnian | |  | BSL | British Sign Language | |  | CCE | Caribb, Creole/Patois | |  | CHIC | Chinese (Cantonese) | |  | CHIK | Chinese (Hakka) | |  | CHIM | Chinese (Mandarin) | |  | CHIA | Chinese (Any Other) | |  | SCBC | Croatian | |  | CZE | Czech | |  | DAN | Danish | |  | DUT | Dutch/Flemish |  |  |  |  | | --- | --- | --- | |  | ENG | English | |  | TGLF | Fillipino | |  | FRN | French | |  | GER | German | |  | GRE | Greek | |  | GUJ | Gujarati | |  | HIN | Hindi | |  | HDK | Hindko | |  | HGR | Hungarian | |  | IGB | Igbo | |  | ITA | Italian | |  | KAS | Kashmiri | |  | KOR | Korean | |  | KUR | Kurdish | |  | LIN | Lingala | |  | MLY | Malay/Indonesian | |  | MLM | Malayalam | |  | NOR | Norwegian |  |  |  |  | | --- | --- | --- | |  | PHR | Pahari (Pakistan) | |  | PNJG | Panjabi (Gurmukhi) | |  | PNJM | Panjabi (Mirpuri) | |  | PNJP | Panjabi (Pothwari) | |  | PNJA | Panjabi (Any other) | |  | PAT | Pashto/Pakhto | |  | PRS | Faral/Dari/Persian | |  | POL | Polish | |  | POR | Portuguese | |  | RMN | Romanian | |  | RUS | Russian | |  | SAM | Samoan | |  | SCB | Serbian | |  | SHO | Shona | |  | SLO | Slovak | |  | SOM | Somali | |  | SPA | Spanish | |  | SWA | Swahill/Kiswahlli |  |  |  |  | | --- | --- | --- | |  | SWE | Swedish | |  | TGLG | Tagalog | |  | TAM | Tamil | |  | TEL | Telugu | |  | THA | Thai | |  | TGR | Tigrinya | |  | TUR | Turkish | |  | URD | Urdu | |  | VIE | Vietnamese | |  | CYM | Welsh/Cymraeg | |  | WOL | Wolof | |  | YOR | Yoruba | |  | ZUL | Zulu | |  | OTHER |  |      |  |  |  | | --- | --- | --- | |  | REF | Refused |   Data protection Act 1988: In order to administer your child’s progress through the education system, the information that we have on your child may be given to the DCSF, LA and other education and employment establishments and also to health and welfare practitioners with whom the child may become associated.  The information I have provided on this form is accurate at the time of completing the form and I will inform the school of any changes as soon as possible.  Parent/Carer Signature: ………………………………………………  Parent/Carer Name: …………………………………………………. Date: ……………………………….. |  |  | | --- | | **For office use only: Check list**  **Date of Admission ……………………………………..**  **Previous School:**    **National Insurance Number:**    **Year Group/Class:**    **Previous address:**    **Date of birth verified:**    **Date of birth checked by:**    **UPN number:**  **Roll Number:**  **Attendance updated:** | | | | | | | | | | | | | | |
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